



## Notice of meeting of

### Executive Member For Neighbourhood Services and Advisory Panel

**To:** Councillors Bowgett (Chair), Holvey (Vice-Chair), Orrell, Potter, Taylor, Waller (Executive Member), Watt and B Watson

**Date:** Thursday, 6 September 2007

**Time:** 5.00 pm

**Venue:** Guildhall

### AGENDA

#### Notice to Members - Calling In:

Members are reminded that, should they wish to call in any item on this agenda, notice must be given to Democracy Support Group by:

**10:00 am on Wednesday 5 September 2007**, if an item is called in *before* a decision is taken, *or*

**4:00 pm on Monday 10 September 2007**, if an item is called in *after* a decision has been taken.

Items called in will be considered by the Scrutiny Management Committee.

#### 1. **Declarations of Interest**

At this point Members are asked to declare any personal or prejudicial interests they may have in the business on this agenda.

## **2. Exclusion of Press and Public**

To consider excluding the public and press from the meeting during consideration of Annex 2 to agenda item 5 on the grounds that it contains information relating to the financial or business affairs of any particular person (including the authority holding that information). This information is classed as exempt under Paragraph 3 of Schedule 12A to Section 100A of the Local Government Act 1972, as amended by the Local Government (Access to information) (Variation) Order 2006.

## **3. Minutes (Pages 3 - 8)**

To approve and sign the minutes of the meeting held on July 25 2007.

## **4. Public Participation**

At this point in the meeting members of the public who have registered their wish to speak regarding an item on the agenda or an issue within the Panel's remit can do so. Anyone who wishes to register or requires further information is requested to contact the Democracy Officer on the contact details listed at the foot of this agenda. The deadline for registering is Wednesday 5 September at 5:00pm.

## **5. 2007/08 First Monitoring Report – Finance & Performance (Pages 9 - 28)**

This report presents the latest projections for revenue and capital expenditure for the Neighbourhood Services portfolio and traded accounts and quarter 1 (07/08) performance against target for a number of the directorate's key performance indicators.

## **6. Waste Management CPA Inspection June 2007 – Final Report (Pages 29 - 64)**

This report informs Members that as a follow up to the Comprehensive Performance Assessment inspection in 2004, the Audit Commission completed a further inspection of Waste Management in York during June 2007.

**7. Neighbourhoods & Community Safety Group Legal Actions**  
(Pages 65 - 70)

This report informs Members of the results of legal actions (prosecutions, formal cautions and fixed penalties) undertaken by the Neighbourhoods and Community Safety area of the Directorate of Neighbourhood Services (Environmental Health, Trading Standards, Licensing) for the period 1<sup>st</sup> April 2007 – 30th June 2007.

**8. Sales of Age Restricted Products** (Pages 71 - 80)

This report informs Members of the work undertaken by the council's trading standards service to prevent the sales of age-restricted products.

**9. Any other business which the Chair considers urgent under the Local Government Act 1972**

Democracy Officer:

Name: Louise Cook

Contact details:

- Telephone – (01904) 551027
- E-mail – [louise.cook@york.gov.uk](mailto:louise.cook@york.gov.uk)

For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports

Contact details are set out above.